



**Toll Remote Logistics
Business Management System
IOT Movement Application - Form 024**

Doc Prefix:
REM O AIR FOR IOT 024
Revision: 2.3
Date: 30/04/2017

Christmas Island International Airport

Cocos (Keeling) Islands Airport

BILLING CONTACT DETAILS

Operator	
Billing Address	
Contact Person	
Telephone	
Fax	
Email	
Mobile	

OPERATIONS CONTACT DETAILS FOR FLIGHT (IF DIFFERENT FROM ABOVE)

Contact person	
Telephone	
Fax	
Email	
Mobile	

AIRCRAFT DETAILS

Aircraft Type	
Aircraft Registration	
Aircraft Call sign	
Aircraft MTOW <small>(for billing purposes)</small>	kgs
Expected landing weight	kgs
Expected take off weight	kgs
Main gear tyre pressure	(psi or kpa)

PROPOSED FLIGHT SCHEDULE

Estimated Date & Time (UTC & Local) of Arrival	
Estimated Date & Time (UTC & Local) of Departure	
Flight Arriving From (Airport/Country)	
Flight Departing To (Airport/Country)	

TYPE OF FLIGHT (SELECT THE TYPE OF FLIGHT & PROVIDE ESTIMATED NUMBER OF PAX & CREW)

Scheduled RPT	
Non-scheduled RPT	
RAAF	
Medivac	
Immigration	
Government / VIP	
Private Charter / Customs	
Other <small>please provide details</small>	

Estimated # of Pax (Inbound)	
Estimated # of Pax (Outbound)	
Estimated # of Total Crew	
Estimated # of Assistants	

SERVICES REQUIRED (SELECT SERVICES)

ALL:

Ground Handler <small>stairs required:</small>	
Toilet/Terminal Facilities	
Crew Office & Computer Facilities	
Customs	
Quarantine	
Meteorological Observations	

Fuel	
Aircraft Cleaning / toilet service	
Disabled Access (aircraft/terminal)	
AFP	
Security Screening	
Other Services	

CUSTOMS and IMMIGRATION

As Christmas Island and Cocos (Keeling) Islands are excluded from the Australian Immigration Zone, it is the responsibility for crews to obtain customs clearances before leaving the Australian mainland or international point of origin. Equally, outbound clearances will be issued by the Australian Customs Service on Christmas and/or Cocos (Keeling) Islands for the return journey to the mainland or international destination. Airport operations staff will notify Customs and Immigration on the relevant island about all estimated arrival and departure times.

For International arrivals to the airport, please follow this link for information in regards to Visa requirements. <https://www.border.gov.au/Trav/Visa-1>

DEPARTMENT OF AGRICULTURE (QUARANTINE INSPECTION)

All flights arriving to Christmas Island and Cocos (Keeling) Islands are subject to quarantine irrespective of origin. The Pilot in Command must report the health status of all persons on-board prior to landing and the aircraft is to be disinfected (or be compliant with its disinfection certificate) in accordance with Department of Agriculture standards.

- Please note this form is only a *request* to lodge a flight. Once the request is received, the Airport Operator must provide approval before an aircraft can land at Christmas Island or Cocos (Keeling) Islands Airport.
- The aircraft operator agrees to pay all fees and charges incurred at Christmas Island or Cocos (Keeling) Islands Airport.

Fuel

Only Jet-A1 fuel is available at IOT Airports.

On **Christmas Island** fuel needs to be paid either by BP [Carnet](#) or in cash. The refuelling agent for Air BP can be contacted via email: airbp.xch@outlook.com, or by phone on +61 (0)8 9164 8814, +61 (0)419 644 277.

On **Cocos (Keeling) Islands** fuel to be paid by Shell carnet, World Fuel services, AVcard, UVair Card or credit card. The refuelling agent is Island Petroleum Services (Geoff Bennett), Tel: +61 8 9162-6670 Fax: +61 8 9162-6682 E: shellcocos@bigpond.com.

Ground Handling

Christmas Island

CI REMOVALS

email: operations@ciremovals.com.au

phone: +61 (0) 407 474 968

Cocos (Keeling) Islands

CI REMOVALS

email: cck.operations@ciremovals.com.au

phone: +61 (0) 407 474 968

COCOS ISLAND COOPERATIVE

email: groundhandling@cocoscoop.cc

phone: +61 (0) 9162 6702

1. Unscheduled flights require a minimum of 24 hrs notification.
2. Pavement concessions can be reviewed or revoked at any time at the discretion of the Airport Operator.
3. Taxiing is confined to the central 30m of the runway.
4. **Aircraft must use turning nodes for 180° turns.**
5. All turns must be made at minimum speed and maximum radius to avoid pavement damage.
6. Damages incurred as a result of the use of overload equipment is applicant's liability.